

CONFIDENTIAL

DD/A 81-2426/1

25 NOV 1981

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training and Education

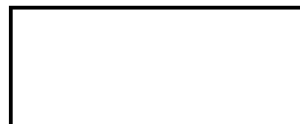
Travel-6

FROM:
Executive Officer to the DDA

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SUBJECT: Travel Reduction Plan

Forwarded herewith is a memo and some notes which we received from the DCI. In keeping with the DCI's request, please provide us by 9 December your suggestions regarding travel reduction options which we can incorporate in an overall Agency reduction plan.



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Attachments

Distribution:

- 0 - D/OC
- 1 - ea add'l adse
- 1 - DDA Chrono
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EO/DDA (25 Nov 81)

1 - OPAC Admin

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